



William Shakespeare College

BILT Mansions, 4-16 Deptford Bridge, London SE8 4HH

Tel: +44(0)2083056506 Fax: +44(0)2083056506 Email: info@wscollege.co.uk

- UK
- Overseas

Application for admission

COURSES

Please tick the course for which you are applying:

- English Language
 - Beginners
 - Intermediate
 - Advanced
- Computing
 - BIT
 - ICT
 - IT
- Health & Social Care
 - NVQ 2
 - NVQ 3
 - NVQ 4
- ACCA
 - Part 1
 - Part 2
 - Part 3
- Marketing(ABE)
- Business Administration Level 1,2 & 3(EDI)
- Business Management(ABE)
- Travel, Tourism & Hospitality Management(ABE)
- Practical Computing Level 1,2 & 3(EDI)
- Business Communication(EDI)
- Other _____

Please enter your proposed course start date

Personal Details

Title (Mr. Mrs. Miss)

First Name

Surname

Date of birth Day /Month/Year

Sex: Male Female Other

Marital Status: Single Married Divorced

Country of citizenship

Permanent home address

Town:
Country/Sate: Postcode:
Country:
Tel: Mobile:

Overseas address

ACADEMIC RECORD

Please give details of the last two educational establishments attended

Name & Address

Date of entry Completion date

EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS

Please list all Schools, Colleges, Universities and other Professional Institution you have attended.

Calendar	Year	Grade or%	Name of School/College/University	Country	Certificate/Diploma/Degree
From	To				

HOW DID YOU HEAR ABOUT OUR COLLEGE

Recommendation from friend, former student, parents etc. Website Contact name

From an advertisement in a newspaper, magazine, etc. (please specify below)

PAYMENT OF FEES

Please tick the box below indicating who will be paying your fees

- Myself Family member/parents
 My employer Approved Sponsor

Course fees

Deposit

Cheques, postal order, bank drafts should be made payable to
William Shakespeare College HSBC Bank

A/C Sort code

- Cheques Dcard Card Cash Other

2nd installment _ / _ / 2008

Signature Date

TERMS AND CONDITIONS

- Registration for a course forms a binding agreement to follow the course and to pay the full fee. All fees are payable at the time of application for the course.
- Subject to paragraphs 4 and 5 below, no refunds will be made in the event of cancellation or non-completion of the course for whatever reason by the student.
- Where students change their course of study during the term, no refund will be given for the revised course if it involves fewer subjects. Additional fees will be payable for the revised course if it involves an increased number of subjects to that for which original enrolment was accepted.
- The College reserves the right to cancel a course with four weeks notice prior to the commencement date for the course whereupon any fee paid will be refunded in full.
- The College reserves the right to withdraw a subject up to four weeks after the published commencement date where it considers that it is not viable, whereupon an alternative subject will be offered or a pro-rata refund of the course fee given.
- For courses leading to qualifications, students must agree to be bound by the college Regulations and any subsequent amendments made thereto from time to time.
- Anyone supplying false information on the application form is liable to expulsion or suspension from the College forthwith.
- The Directors reserve the right to require a student to leave a course at any state if the student does not fulfill the above requirements or if a student does not meet his or her financial obligations. Any fee refunded to an excluded student is wholly at the discretion of the Directors.
- The contractual relationship between a student and the College shall be governed by and construed in accordance with the laws of England and Wales.

DECLARATION

To be signed by all students

I declare that the statements made by me are correct to the best of my knowledge and belief and I agree to be bound by the college's terms and conditions stated, which I have read.

Signed Date